

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

June 23, 2016
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

- To award 2015-2016 National Honor Society Inductees:
Felix Pascua
Hannah Rose Wallis
- To acknowledge and to present resolution for years of dedicated service:
Dennis Cottrell
Donna Feld
Elizabeth Hansen
M. Stacy Kurzynowski
Karen O'Donnell

VIII. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of organizational items as indicated below:

**Neptune City Board of Education
Organizational Items**

The following Neptune City Board of Education items/terms/appointments are for the Fiscal year, July 1, 2016 through June 30, 2017.

1. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
2. Request approval of the following Bank Depositories:
 - Bank of America
 - PNC Bank
 - Wells Fargo Bank
 - Investors Savings & Loan
 - Kearny Savings Bank
 - New Jersey Community
3. Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.
4. Request approval of the District's existing curriculums and textbooks subject to review and revision.
5. Request approval to authorize the appointments of the following:
 - William L. Folk - Board Secretary
 - William L. Folk - Public Agency Compliance Officer
 - Lisa A. Emmons - Gender Equity Officer/504 Officer
 - Lisa A. Emmons - NCLB contact person and representative
 - Debra Mercora - Treasurer
6. Request approval to appoint Sanford Brown - Board Attorney at a rate of \$ 150.00 /hr.
7. Request approval to appoint Allen Shechter - Public School Accountant (Of Alvino & Shechter, CPAs) at an annual fee of \$ 14,200.00.
8. Request approval to appoint Bernard Adler - School Physician at an annual fee of \$ 6,500.00.

- 9. Request approval to appoint Lisa Emmons - Officer for Disabled Students.
- 10. Request approval to appoint Jermaine Moore - Right To Know contact person.
- 11. Request approval to appoint Jermaine Moore - AHERA Representative.
- 12. Request approval to authorize the Business Office to maintain a change fund not to exceed \$25.00.
- 13. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00.
- 14. Request approval of Strauss-Esmay Associates as the Policy Advisor.
- 15. Approve Board Member in service, training and conference session including the annual Fall Conference of the New Jersey School Boards Association not to exceed \$8,000.00.
- 16. Request approval of Siracusa, AXA/Equitable and Lincoln Financial as providers of tax shelter annuities.
- 17. Request of approval of E & K Agency and Brown & Brown as insurance consultants.
- 18. Request approval to appoint Lonjete Nias as Affirmative Action Officer.

Motion: C. Oppegaard Second: A. Susino.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>A</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>A</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

IX. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Meeting of May 26, 2016

Motion: M. Lewis Second: C. Mordaunt.

All in Favor X Oppose _____.

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: G. Cousins

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

E. PUBLIC RELATIONS

DISCUSSION – 1st week of July “Rally Team” for school funding
Working with Mayor to get softball team recognized by the town

MOTION - None

RESOLUTION – None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion: A. Susino Second: M. Smith

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> A </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> A </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

XII. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XIII. OLD BUSINESS

None

XIV. NEW BUSINESS

None

XV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Joe Zajack – funding – Governorlink on NJ website

Billy Foe – 138 Summit Ave – Why was Mr.Keeling terminated? Do Board Members have children in the school? When can a new Board Member get in? 7/25 Petition due; School sports; fundraising

Mrs. Blecki – Mr. Keeling bought things for sports teams from his personal funds – spoke in support of Mr. Keeling

Mrs. Lashley – why the large employee turnover?

J. Blecki – 95 Hillside Ave. – spoke in support of Mr. Keeling and the incident that happened in on the baseball field. Kept his cool

Mary – 65 S. Wall St – upset that Mr. Keeling was terminated

Janet Motler – Mr. Keeling was a special man

Mr. Wardell - spoke about Mr. Keeling

Mary Floor - Upset about Mr. Keeling's termination

XVI. MOTION TO ADJOURN

Motion: A. Susino

Second: C. Mordaunt

All in Favor X

Oppose

Time: 8:13 P.M.

Neptune City Board of Education
Tuesday June 23, 2016
Business Meeting 6:00 pm

Chief School Administrator's Report:

Agenda:

Enrollment

<u>April</u>	<u>May</u>	<u>Schools</u>
133	133	Neptune Senior High School
3	3	Poseidon High School
12	12	High Tech (1); Allied Health (6); Wall Communications (3); BioTechnology (2)
28	28	Red Bank High School For Performing Arts (12); Information Technology (3); Academy of Finance (3); Academy of Engineering (5); Family/Consumer Science (5)
1	1	Class Academy
24	24	Special Education: Out of District
360	358	Neptune City

561	559	Total Enrollment

Fire Drills: 5/11/16

Off Site Evacuation: 5/25/16

Bus Evacuation: 5/27/16

Student Suspension Report:
Student Suspension Report:

Four - April
Three - May

Missing Child Report:
Missing Child Report:

None - April
None - May

Enrollment Report for April:
Enrollment Report for May:

363 Neptune City
358 Neptune City

Discussion

- Summer Hours
- Kindergarten Registration - 20 registered as of 6/8/16
- Graduation
- Carnival
- End of the Year Wrap Up

Approval (s):

1. See Section C

Staff In-Service

None

Reports Filed:

None

DOCUMENT A-1

4216

1. Enrollment as of May 31, 2016
2. Nurses Report for May, 2016
3. Bullying report for June, 2016

**CORRESPONDENCE
JUNE 23, 2016**

- 1) Letter from New Jersey School Boards Association regarding 2016-2017 dues will not increase again for 7th consecutive year.
- 2) Letter of resignation from Ryan Bruno, Social Studies, effective June 30, 2016.
- 3) Letter of resignation from Michelle Lynn, Nurse, effective August 31, 2016.
- 4) Letter from New Jersey School Boards Association regarding attendance of New Board Member Orientation – Marissa Smith.
- 5) Letter from New Jersey School Boards Association regarding attendance of New Board Member Orientation – Cristina Mordaunt.
- 6) Letter from NJDOE regarding Charter School Payment Schedule for the 2016-2017 school year.

Neptune City Board of Education
June 23, 2016
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To approve waiver for alternative toilet facilities for Kindergarten class for the 2016-2017 school year. Bathroom facilities are available across the hall and students will be accompanied by the teacher or aide.
- 2. To approve bullying report for June, 2016 as submitted by Lisa Emmons. There were no incidents in May, 2016
- 3. To approve workshop for Marc Altenau, Next Generation Science Standards held at Raritan Valley Community College, July 25 - July 25, 2016, at a cost of \$300.00.
- 4. To approve Preschool Summer Enrichment Program from July 11 - August 5, 2016; 2-3 mornings per week; 8:30 - 11:30 a.m.
- 5. To approve Math Committee recommendation to adopt MathEnvision by Pearson as District Math Program.
- 6. To approve the submission of the FY2017 NCLB Grant.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$548,476.25 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of May 31, 2016, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of May 31, 2016 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of April, 2016
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve standing orders for health services for the 2016-2017 school year.
- 9. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City Board of Education and New Road School for one student for the period commencing on July 1, 2016 at a tuition charge based upon a per diem rate of \$285.96/day per student.
- 10. To approve a contract with Xanadu Behavior Therapy, Inc. for one Applied Behavioral Analysis at a rate of \$125.00 per hour not to exceed 60 hours.

- 11. To approve Tuition Contract between Neptune City Board of Education and the Manchester Township Board of Education (Regional Day School) for one student for the extended school year program for the period July 5 - August 15, 2016 at a tuition charge of \$5,000.00 and for the 2016-2017 school year commencing on September 1, 2016 at a charge of \$66,500.00.
- 12. To approve the submission of the NJSIG Safety Grant in the amount of \$1,601.00.
- 13. To approve Special Education Tuition Contract for the 2016-2017 school year between Neptune City Board of Education and The Rugby School for one student for the period commencing on July 11, 2016 at a tuition charge based upon a per diem rate of \$369.63/day for 139.8 days. Total tentative tuition is \$51,674.27.

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

- 1. To approve, upon the recommendation of the CSA, the following substitute teachers for 2016-2017 school year: Brian Adams, Amy Byrne, Frederick Cesareo, Mary Alice Crelin, Vincent DeGregorio, Erica Diorio Bard, Kathryn Folk, Rebecca Fontenot, Arthur Gordon, Dawn Hunter, Colleen Laffey, Bridgid Loveland, Amy Marshall, Markus Palmer, Stephanie Raphaelides, Jacqueline Roe, William Sciarappa, Nicholas Trocchio, and Timothy Urig
- 2. To approve, upon the recommendation of the CSA, the following substitute nurses for 2016-2017 school year: Marianne Gokberk, Kim Misner, Delta-T Corporation.
- 3. To approve, upon the recommendation of the CSA, the following substitute paraprofessionals for 2016-2017 school year: Dolores Ayers, Holly Cassidy and Martha Dorsett.
- 4. To approve, upon the recommendation of the CSA, the following volunteer for the 2016-2017 school year: Dolores Ayers
- 5. To approve, upon the recommendation of the CSA, rescinding approval of Kristina Santello for the Preschool Summer Enrichment Program and approval of Diane LaConti for the Preschool Summer Enrichment Program at a rate of \$14.50/hr.
- 6. To approve, upon the recommendation of the CSA, the hiring of Erin Rasmussen as a Long-Term Substitute Teacher on Step 1, salary to be determined by negotiations for 2016-2017 school year.
- 7. To approve, upon recommendation of the CSA, Devin Guthrie as Teacher for the Summer Bridge Program from July 11 - August 5, 2016; 2-3 mornings per week; 8:30 - 11:30 a.m., at a rate of \$41.78/hr.

- 8. To accept letter of resignation from Ryan Bruno, Social Studies Teacher, effective June 30, 2016.
- 9. To accept letter of resignation from Michelle Lynn, Nurse, effective August 31, 2016
- 10. To approve, upon the recommendation of the CSA, the hiring of Megan Turner as a Long-Term Substitute Teacher on Step 1, salary to be determined by negotiations for 2016-2017
- 11. To approve, upon the recommendation of the CSA, Michael Nastasi for Morning Duty, retroactive to May, 2016, at the rate of \$33.98.
- 12. To approve Sherry Rotem for 60 hours for summer work for computer hardware and software, Powerschool maintenance, etc., at a rate of \$41.07, total \$2,464.20 for the 2016-2017 school year.
- 13. To approve the following positions and personnel: (rates pending ratification of negotiations)

Girls Soccer	Colleen Curto
Boys Soccer	To be determined
Cheerleading	Jeanne Gionfriddo
Girls Basketball	Rachael Twigg
Boys Basketball	To be determined
Softball	Michael Nastasi
Baseball	To be determined
Arts & Crafts	To be determined
Central Office Detention	Carole Gunderson, Kaye Salera, Barbara Reynolds, Karen Bonney, and Tracy Whitt
Breakfast Monitor	Tracy Whitt, Lisa Rizzo, and Colleen Curto (sub)
Lunch Monitor	Tracy Whitt, Lisa Rizzo
Yearbook	Tracy Whitt
8 th Grade Advisors	Jeanne Gionfriddo, Carole Gunderson
Academic Team	Carole Gunderson
Creative Writing	Sue Tonzola
Playground/Morning Duty Monitors	Tracy Whitt, Colleen Curto
Nat'l Junior Honor Society Advisor	Bethany O'Brien
- 14. To approve, upon the recommendation of the CSA, the contract with William Folk as School Business Administrator/Board Secretary for the 2016-2017 school year. Contract has been approved by the Interim County Superintendent.
- 15. To approve, upon the recommendation of the CSA, termination of L. Michael Keeling, Music Teacher, effective August 31, 2016.
- 16. To approve, upon the recommendation of the CSA, \$5000.00 as compensation to Sherry Rotem for 2015-2016 administration of NJSMART.
- 17. To approve, upon the recommendation of the CSA, the hiring of Alana Egan as Teacher (Part-time 55%), at step 1, salary determined pending negotiations for the 2016-2017 school year.

ACTION FOLLOWUP_____.